

Latvia University of Life Sciences and Technologies

Fundamental library

Procedures

for library services during COVID -19 pandemic to control the spread infection

Developed on the basis of
09.06.2020. Cabinet Regulation No.
360 “Epidemiological Safety
Measures for the Containment of the
Spread of COVID-19 Infection” and
Latvia University of Life Sciences
and Technologies Procedures for
Implementation of Epidemiological
Safety Measures for Covid-19
Infection Control.

1. The procedure is **mandatory** for the staff and library visitors.
2. The work of the library is organized in compliance with the Regulations of the Cabinet of Ministers of 9 June 2020 No. 360 “Epidemiological Safety Measures for the Containment of the Spread of COVID-19 Infection”, Latvia University of Life Sciences and Technologies Procedures for Implementation of Epidemiological Safety Measures for Covid-19 Infection Control, as well as recommendations of the Ministry of Culture and Library Development Centre of National Library.
3. Persons with symptoms of respiratory infectious diseases are not served in the library. The library staff has the right to ask to leave the room any visitor who is coughing or shows other signs of illness.
4. Visitors must present a student/employee ID or valid document to prove his or her identity at all library service points.
5. Visitors must sign at each library service point giving their name, matrix number or reader's identity number and the start and end times of the visit. Within fourteen days after service the lists will be destroyed.
6. Hands must be disinfected before entering the Information Centre and the Reading room.
7. It is recommended to make reservation for study workplace and a computer in the Reading room and Reference and Information Centre by phone 63005695 or e-mail: bibliogr@llu.lv The number of computers in the library is limited.
8. The library employee indicates the study workplace, which may not be changed.

9. Temporary open access collection is not available. The library staff will issue the requested edition.
10. In order to receive books in the Circulation Service (room 161), they must be reserved in advance using PRIMO or by sending a request to e-mail: abonements@llu.lv
11. A maximum two persons may visit the Textbook Lending department and one person the Circulation Service room, observing a distance of 2 meters.
12. Library users have information on the limit of visitors at any one time.
13. The library provides disinfection after each using of the device.
14. All publications used by readers are quarantined for 72 hours.